

**MINUTES OF THE
SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY–EAST
BOARD MEETING
THURSDAY, APRIL 20, 2017**

The regular monthly Board Meeting of the Southeast Louisiana Flood Protection Authority-East (Authority or SLFPA-E) was held on April 20, 2017, in the Second Floor Council Chambers, Joseph Yenni Building, 1221 Elmwood Park Boulevard, Harahan , Louisiana, after due legal notice of the meeting was sent to each Board member and the news media and posted.

Mr. Hassinger called the meeting to order at 11:00 a.m. and led in the pledge of allegiance. Mr. Kemp called the roll and a quorum was present:

PRESENT:

Lambert J. Hassinger, Jr., President
G. Paul Kemp, Secretary
Mark L. Morgan, Treasurer
Clay A. Cosse'
Quentin D. Dastugue
Andrew J. Englande
Jason P. Latiolais
Herbert I. Miller

ABSENT:

Richard A. Luettich, Jr., Vice President

ADOPTION OF AGENDA:

A motion was offered by Mr. Miller and seconded by Mr. Kemp to amend the agenda to add an item under Executive Session to discuss personnel matters; i.e., the roles of Derek Boese and Robert Turner as they relate to Agenda Item Nos. XII.A4 and A5 and safeguards and possible conflicts. There was no one from the public who wished to comment on the amendment to the agenda. A roll call vote was conducted and the amendment was unanimously adopted. A motion was offered by Mr. Miller, seconded by Mr. Kemp and unanimously adopted, to approve the agenda as amended. Agenda Items No. XII.A.4 and A.5 were deferred until after the Executive Session.

RESOLUTION NO. 04-20-17-01 –

APPROVAL OF FEBRUARY 16, 2017 BOARD MEETING MINUTES

On the motion of Mr. Morgan,
Seconded by Mr. Englande, the following resolution was offered:

BE IT HEREBY RESOLVED, that the Southeast Louisiana Flood Protection Authority-East approves the minutes of the Board Meeting held on February 16, 2017.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp, Mr. Latiolais,
Mr. Miller and Mr. Morgan

NAYS: None

ABSENT: Mr. Luettich

EMPLOYEE RECOGNITION AND APPRECIATION:

Mr. Hassinger explained that each month the Board takes the opportunity to recognize an individual who is recognized and nominated by his/her peers as an outstanding employee. The Board recognized Carl Allen for his contribution to the mission and success of the Flood Protection Authority-East. Mr. Allen is a Maintenance Repairer 2 in the floodgate maintenance crew. He was hired over 25 years ago as a laborer for South Shore Harbor and today he is a member of a crew operating and maintaining over 200 floodgates throughout the Orleans protection system. He also volunteers to operate bobtail dump trucks, cut grass when additional personnel are required, and perform high tide surveillance duty during after hour closures of Bayou Bienvenue. Mr. Allen always has a positive attitude and can be counted on to complete the scheduled daily tasks. Recently, he has asserted himself as an assistant leader to plan, schedule work and obtain required tools in the absence of his foreman supervisor. He is always on time, completes his work timely and with skilled workmanship. Mr. Hassinger congratulated Mr. Allen for being selected Employee of the Month and presented a certificate of commendation to Mr. Allen for outstanding public service.

OPENING COMMENTS:

Mr. Hassinger expressed thanks and appreciation to staff at every level of the organization who have been working collaboratively and diligently to complete the restructuring process. He commented that everyone has done an incredible job and that the organization has come a long way.

PUBLIC COMMENTS: None.

PRESENTATIONS: None.

COMMITTEE REPORTS:

Finance Committee: Mr. Morgan reported that the Finance Committee met prior to the Board meeting and discussed the following items:

- Investment options within policy requirements – The Board adopted an Investment Policy at its March meeting that allows monies that are needed in the future to be moved into conservative locations to increase the Authority's return

on its investments. The Regional Finance Director provided a report to the Committee on the investment of Orleans Levee District (O.L.D.) funds. A report will be provided to the Committee at a future meeting on the investment of East Jefferson Levee District (EJLD) funds.

- Levee District ad valorem tax millage rates – The Committee discussed past actions taken by the former levee district boards, in particular the Lake Borgne Basin Levee District (LBBLD), relative to adjustments to the ad valorem tax millage rates due to the quadrennial reassessments.
- Reorganization of the Finance structure – The Finance staff is working to adopt policies and procedures to bring consistencies across the organization. At this time the entities utilize different accounting systems, charts of accounts and payrolls structures.
- The Committee discussed the proposed certification of the EJLD ad valorem tax millage rate for calendar year 2017.

Operations Committee: Mr. Miller reported that the Operations Committee met prior to the Board meeting. The Committee deferred consideration of the New Orleans International Muralists' proposal to paint murals on the Mississippi River floodwall along Tchoupitoulas Street until next month's meeting when information can be provided relative to funding and other issues. The Committee discussed the issuance of a proposed task order to Linfield, Hunter and Junius for Phase 2 services relative to the installation of slope paving along the Mississippi River Levee (floodside) downstream of the Alabo Street Wharf and the proposed contract with Rotolo Consultants, Inc. for grass maintenance services. The Committee recommended that the Board approve the proposed task order and contract.

Coastal Advisory Committee: Mr. Kemp advised that the Coastal Advisory Committee will meet at 2:00 p.m. to discuss the next steps for the assessment of emergency deviations relative to the IHNC Basin Master Water Control Manual and the development of a proposed task order.

EXECUTIVE REPORTS:

Report by Chief Administrative Officer:

Derek Boese, Chief Administrative Officer (CAO), reviewed the highlights of the CAO's report. He explained that his time has been spent primarily on the Authority's restructuring and reorganization process. A calendar is being developed to denote milestones. The Authority is postured to go to Civil Service in July with the new proposed organizational chart. Thus far only supervisory changes have been made. Upon Civil Service approval of the organizational chart some jobs will begin to morph over several months. The processes involving the Finance function are the most complicated as the Authority and levee districts currently utilize different processes and procedures (e.g., three separate payroll cycles and timekeeping systems, as well as different accounting software packages). He anticipated that all of the entities will be on

the same payroll cycle prior to the end of May. Payroll cycles will be synchronized with the O.L.D.'s payroll cycle. A one-week payroll cycle period will be utilized in order to ensure that no individual's pay period is more than the usual two week pay period. Affected employees will be notified in advance by memo. Major progress and changes are anticipated by the start of the new fiscal year (July 1st); however, there will still be much to be done. Several proposed financial software packages are being evaluated at this time. Staff is searching for best practices both inside and outside of the organization.

Mr. Boese explained that Information Technology (IT) is another area with inconsistencies. The Authority is working closely with the Non-Flood Protection Asset Management Authority (NFPAMA) to set up a standalone Office 365 account for the NFPAMA and migrate their email. The separation of the NFPAMA, which is anticipated to be accomplished by the end of April, will allow the Authority to standardize email for the levee districts under Office 365. He advised that the HR Director and Chief of Police will be taking the lead on culture change efforts.

Report by Director of Engineering and Operations:

Robert Turner, Director of Engineering and Operations (DEO), reviewed the highlights of the DEO's report and provided the following comments:

- The U.S. Army Corps of Engineers (USACE) completed work on the IHNC Surge Barrier Barge Gate and the gate has been reopened.
- The USACE agreed to allow the Authority to operate the velocity meter installed by U.S. Geological Survey (USGS) at the IHNC Surge Barrier. The meter will be maintained by the Authority. The USACE subsequently removed its velocity meter at the location. USGS will conduct velocity surveys by boat and compare the survey data with the data produced by the meter.
- Arcadis provided a revised report on velocity issues at the IHNC Sector Gate. The report includes the revisions requested by the Authority and is being reviewed by the Authority.
- Three contract modifications for the USACE's West Return Landside Runoff project will push the project's estimated completion date into May of 2017.
- A site visit and meeting will be scheduled with USACE representatives relative to the Mississippi River Levee lift project in Jefferson Parish to discuss potential issues.
- The USACE's contract to repaint the Caernarvon Sector Gate is continuing. Weld inspections on the bottom pintel identified several welds that must be repaired. A repair plan is being developed by the contractor. The structure is scheduled to be fully operational by hurricane season; however, if the schedule is delayed, the structure can be closed in the unwatered condition in anticipation of a storm event.
- Authority staff met with the consultants tasked with construction management for the East Jefferson Levee District (EJLD) levee lift projects to ensure the necessary documentation will be provided that would allow the EJLD to apply for credits.

- Authority staff has been working with Coastal Protection and Restoration Authority (CPRA), FEMA and USACE representatives relative to the surge analysis for the recertification of the Hurricane and Storm Damage Risk Reduction System (HSDRRS). Three alternatives are available for the recertification process. One alternative involves the periodic inspections, which is being investigated.
- The Authority's semiannual report was submitted on April 13th to the CPRA and the CPRA returned its comments. The reports for all entities maintaining parts of the HSDRRS will be combined into a single report and submitted to the USACE.
- Phase One Flood Fight has been initiated for the Mississippi River. Phase One is initiated when the river stage reaches +11-ft. or higher at the Carrollton gage. The Phase One Flood Fight is expected to last about a week.
- The State of Flood Protection Summit was held on April 7th. A technical presentation was provided by the DEO on the flood defense system.
- A presentation was provided by the DEO at the National Hurricane Conference.

NEW BUSINESS:

RESOLUTION NO. 04-20-17-02 – CERTIFICATION OF EJLD MILLAGE RATE

The resolution was read in its entirety by Mr. Hassinger. Mr. Morgan advised that the millage rate must be certified each year and that the rate for calendar year 2017 is the same rate that was certified for calendar year 2016. A roll call vote was conducted.

On the motion of Mr. Morgan,
 Seconded by Mr. Kemp, the following resolution was offered:

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2017 tax roll on all property subject to taxation by the Southeast Louisiana Flood Protection Authority – East on behalf of the East Jefferson Levee District:

MILLAGE

East Jefferson Levee District	4.01 mills
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BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Jefferson, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2017, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp, Mr. Latiolais,
Mr. Miller and Mr. Morgan

NAYS: None

ABSTAINED: None

ABSENT: Mr. Luettich

Update and discussion of Authority's organizational structure.

Discussion was deferred until the end of the meeting.

RESOLUTION NO. 04-20-17-03 – RENEWAL OF EJLD FLOOD INSURANCE COVERAGE

Mr. Hassinger recused himself from participating in the discussion on this item in the event his firm represents the company.

Mr. Boese advised that the insurance renewal process for the entities would be evaluated in the future in order to provide consistency across the organization.

On the motion of Mr. Morgan,

Seconded by Mr. Miller, the following resolution was offered:

WHEREAS, the East Jefferson Levee District (EJLD) flood insurance coverage for the EJLD Administration Building is due to expire on May 19, 2017 and a quotation was received for renewal through Arthur Gallagher Risk Management Services; and

WHEREAS, coverage for the EJLD Administration Building (203 Plouche) can be renewed under National Flood Insurance Program at an annual premium of \$1,997 with coverage of \$350,000 on the building and \$100,000 on contents, each with a \$1,250 deductible.

BE IT HEREBY RESOLVED, that the Southeast Louisiana Flood Protection Authority-East authorizes the renewal of Flood Insurance Coverage as stated above under the National Flood Insurance Program through Arthur Gallagher Risk Management Services, for a one year period commencing on May 19, 2017, and authorizes the SLFPA-E Chief Administrative Officer to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp, Mr. Latiolais,
Mr. Miller and Mr. Morgan

NAYS: None

RECUSED: Mr. Hassinger

ABSENT: Mr. Luettich

RESOLUTION NO. 04-20-17-04 APPROVING A CONTRACT WITH MARK IANNAZZO TO PROVIDE CONSULTING SERVICES FOR THE EAST JEFFERSON AND ORLEANS LEVEE DISTRICT POLICE DEPARTMENTS

Mr. Boese advised that the policies and procedures for the police departments under the Authority's jurisdiction have not been reviewed for some time and in some instances back to the 1990's. It was determined that a comprehensive review was needed by a subject matter expert that could potentially lead to a thorough overhaul in many cases. SLFPA-E Police Superintendent Kerry Najolia recommended that the services of Mark Iannazzo be retained. Mr. Iannazzo is recognized for his knowledge of policies and procedures being a Jefferson Parish Police Officer, an attorney and part of the State POST Council. A four to six week period was estimated for the initial review and recommendations. A request for additional work may be brought to the Board depending on the recommendations. Mr. Hassinger commented that the resolution would be submitted to the Louisiana Attorney General for approval since the individual being retained is an attorney. Nyka Scott added that the resolution would be also be submitted to Louisiana State Civil Service.

On the motion of Mr. Kemp,
Seconded by Mr. Miller, the following resolution was offered:

WHEREAS, the East Jefferson Levee District Police Department and Orleans Levee District Police Department (collectively "Police Department") have not had their Standard Operating Procedures ("SOP") revised and/or updated in several years; and

WHEREAS, in order to ensure that the Police Department is current in regard to police department procedures, initiatives, etc., the Police Departments desires to retain an outside consultant to update and revise their SOP's; and

WHEREAS, Mark Iannazzo was employed as a Jefferson Parish Sheriff's officer and is an attorney with several years' experience in the operations of various law enforcement agencies.

BE IT HEREBY RESOLVED, that the SLFPA-E authorizes the award and approval of a contract with Mark Iannazzo, to provide consulting services to the Police Department and to assist in updating these SOPs.

BE IT FURTHER RESOLVED, that the contract awarded to Mr. Iannazzo shall not exceed \$10,000.

BE IT FURTHER RESOLVED, that the SLFPA-E Chief Administrative Officer is authorized to execute any contract with Mr. Iannazzo after approval by Executive Counsel.

The foregoing was submitted to a vote, the vote thereon was as follows:
YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp, Mr. Latiolais,
Mr. Miller and Mr. Morgan
NAYS: None

ABSENT: Mr. Luettich

**RESOLUTION NO. 04-20-17-05 –
INSTALLATION OF SLOPE PAVING ON MISSISSIPPI RIVER LEVEE
DOWNSTREAM OF ALABO STREET WHARF – PHASE 2**

Mr. Turner explained that a significant amount of debris accumulates in the project area along the floodside of the Mississippi River Levee where riprap had been placed. The debris interferes with inspection and makes maintenance difficult. Services would be provided under the task order for survey work and the development of plans and specifications for the removal of the riprap and installation slope paving. A significant portion of the not to exceed amount of the task order is anticipated to be needed for the 408 Permit process, particularly if a determination is made that the permit cannot be granted at the local level and must be submitted to USACE headquarters.

Mr. Morgan advised that the Operations Committee reviewed the request for a task order and recommended that it be submitted to the Board for approval. Mr. Kemp commented that the 408 Permit process is relatively new and would improve over time. The slope paving will reduce maintenance costs.

On the motion of Mr. Morgan,
Seconded by Mr. Kemp, the following resolution was offered:

WHEREAS, the Southeast Louisiana Flood Protection Authority – East (SLFPA-E) wants to install slope paving on the flood side of the Mississippi River Levee for about 440 feet downstream of the Alabo Street Wharf to match the adjacent levee section; and

WHEREAS, Linfield, Hunter & Junius, Inc. has prepared a proposal for Phase 2 of this work, including Preliminary Plans and Specifications, start the 408 Permit Process and provide services as necessary to proceed with Final Plans and Specifications in a later phase; and

WHEREAS, the Orleans Levee District negotiated a task order with Linfield, Hunter & Junius, Inc. under an Indefinite Delivery-Indefinite Quantity Contract with the SLFPA-E to provide Phase 2 of the work, as state above.

BE IT HEREBY RESOLVED, that the SLFPA-E authorizes the issuance of a Task Order to Linfield, Hunter & Junius, Inc. in the amount of \$72,055.00 to provide Phase 2 of the aforementioned work, including Preliminary Plans and Specifications, start the 408 Permit Process and provide services as necessary to proceed with Final Plans and Specifications in a later phase.

BE IT HEREBY RESOLVED, that the SLFPA-E Director of Engineering and Operations be authorized to sign the aforementioned Task Order and any and all other documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp, Mr. Latiolais,
Mr. Miller and Mr. Morgan

NAYS: None

ABSENT: Mr. Luettich

**RESOLUTION NO. 04-20-17-06 - AUTHORIZATION TO EXECUTE CONTRACT WITH
ROTOLO CONSULTANTS, INC. FOR MOWING, STRING TRIMMING & SPRAYING
OF APPROXIMATELY (+/-) 594 ACRES OF LAKE BORGNE BASIN LEVEE
DISTRICT LEVEES DENOTED AS LPV 146, LPV 147, LPV 148.02 AND LPV 149**

Mr. Turner explained that the proposed contract is for grass cutting along approximately 26 miles of HSDRRS levee from Bayou Bienvenue to Caernarvon at the River. The LBBLD contract piggybacks off a service contract that was initiated by the O.L.D. The O.L.D. initially requested proposals for the service and Rotolo Consultants, Inc.'s (RCI) quote was significantly lower than the other quotes. Executive Counsel had advised that a contract for services can be reinitiated up to five years. This is the third year that the contract is being reinitiated. The contract is needed by the LBBLD due to the reduction in workforce (approximately 30 percent) several years ago.

Mr. Latiolais advised that he would abstain on this item since the firm that he works for has worked with RCI in the past.

On the motion of Mr. Morgan,

Seconded by Mr. Miller, the following resolution was offered:

WHEREAS, the Lake Borgne Basin Levee District (LBBLD) is charged with the responsibility of maintaining levees within its jurisdiction, including but not limited to the levees denoted as LPV 146, LPV 147, LPV 148.02 AND LPV 149; and

WHEREAS, LBBLD does not have the staffing required to maintain these sections of levee; and

WHEREAS, Orleans Levee District (O.L.D.), after having requested proposals from various vendors, selected and contracted with Rotolo Consultants, Inc. (RCI) to do similar work within its jurisdiction; and

WHEREAS, RCI offered LBBLD the same pricing as offered to O.L.D., and LBBLD subsequently contracted with RCI to provide monthly mowing, string trimming and spraying of approximately (+/-) 594 acres of Lake Borgne Basin Levee District levees denoted as LPV 146, LPV 147, LPV 148.02 and LPV 149 at a cost of \$19.82 per acre per cut (\$11,773.08 per month); and

WHEREAS, LBBLD's initial contract with RCI has expired; and

WHEREAS, LBBLD requested and RCI submitted a quote dated February 15, 2017 with renewal pricing for monthly mowing, string trimming and spraying of approximately (+/-) 594 acres of Lake Borgne Basin Levee District levees denoted as LPV 146, LPV 147, LPV 148.02 and LPV 149 at a cost of \$19.82 per acre per cut (\$11,773.08 per month); and

WHEREAS, the maximum number of cuts during the one-year contract period shall not exceed 12, thereby bringing the total contract cost to a not-to-exceed amount of \$141,276.96.

BE IT HEREBY RESOLVED, that the Director of Engineering and Operations is authorized to execute a contract with RCI on behalf of the Lake Borgne Basin Levee District to provide mowing, string trimming and spraying of approximately (+/-) 594 acres of Lake Borgne Basin Levee District levees denoted as LPV 146, LPV 147, LPV 148.02 and LPV 149 at a cost of \$19.82 per acre per cut (\$11,773.08 per month); at total contract price of not-to-exceed \$141,276.96.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp,
Mr. Miller and Mr. Morgan

NAYS: None

ABSTAINED: Mr. Latiolais

ABSENT: Mr. Luettich

EXECUTIVE SESSION:

Mr. Morgan offered a motion, which was seconded by Mr. Kemp and unanimously adopted by roll call vote, for the Board to convene in Executive Session to discuss personnel matters; i.e., the roles of Derek Boese and Robert Turner as they relate to Agenda Item Nos. XII.A4 and A5. The Board convened in Executive Session at 11:55 a.m.

Mr. Morgan offered a motion, which was seconded by Mr. Miller and unanimously adopted, for the Board to reconvene in regular session at 1:30 p.m.

Motion to adopt a contracting policy for all contracts, other than professional service contracts.

The Board unanimously consented to defer Agenda Item No. XII.A.4.

RESOLUTION NO. 04-20-17-07 - CONTRACTING POLICY AND AUTHORITY FOR CONTRACTS UNDER \$50,000

Ms. Scott read the proposed amendments to the resolution before the Board:

The resolution will be titled "contracting policy and authority for contracts under \$50,000".

The "RESOLVED" paragraph would read: "BE IT HEREBY RESOLVED, that the SLFPA-E authorizes the award and approval of contracts for less than \$50,000 without the request for qualifications process, subject to the following:

1. All contracts awarded that do not exceed \$7,500 shall be approved and executed by the SLFPA-E DEO with a secondary signature of the CAO.

Item No. 2 would be deleted. Item No. 3 would be renumbered No. 2, and would read as follows:

2. All contracts that are greater than \$7,500, but less than \$50,000 shall be approved and executed by the DEO with secondary signature approval of the CAO.

Item No. 4 would be deleted. Item No. 5 would become No. 3, and Item No. 6 would become Item No. 4.

A motion to adopt the amendments were offered by Mr. Miller, seconded by Mr. Kemp and unanimously adopted. A vote was then conducted on the resolution as amended.

On the motion of Mr. Kemp,
Seconded by Mr. Miller, the following resolution was offered:

WHEREAS, by Resolution numbers 02-19-09-10 and 01-19-17-05, the Southeast Louisiana Flood Protection Authority-East (SLFPA-E) established policy regarding the execution of Professional Service Contracts; and

WHEREAS, the SLFPA-E Board desires to clarify and amend that policy to conform with SLFPA-E's reorganization; and

WHEREAS, the Orleans Levee District (OLD), East Jefferson Levee District (EJLD) and the Lake Borgne Basin Levee District (LBBLD) are under the governance of the SLFPA-E, and therefore the new policy will apply to all three levee districts and the SLFPA-E; and

WHEREAS, on May 2, 2007, the Board adopted a Qualification Based Selection Process for Professional Services (Professional Services Policy) by Board Resolution No. 05-02-07-0003; and

WHEREAS, there is a need for the SLFPA-E Director of Engineering and Operations ("DEO") and the Chief Administrative Officer ("CAO") to proceed in an expeditious manner regarding the award and execution of contracts.

BE IT HEREBY RESOLVED, that the SLFPA-E authorizes the award and approval of contracts for less than \$50,000 without the Request for Proposals/Qualifications, subject to the following:

1. All Contracts awarded that do not exceed \$7,500 shall be approved and executed by the SLFPA-E DEO with a secondary signature of the CAO;
2. All Contracts awarded that are greater than \$7,500, but less than \$50,000, shall be approved and executed by the DEO with a secondary signature of the CAO;
3. Contracts issued for an amount at or below \$50,000 cannot be later revised to an amount greater than \$50,000 without Board Approval;
4. The aggregate amount for all work performed by a contractor for a particular project, including work performed pursuant to a task order, cannot exceed \$50,000 without Board approval;

5. All contracts executed for less than \$50,000 shall be included in the SLFPA-E Director of Engineering and Chief Administrative Officer's monthly report to the Board.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Kemp, Mr. Latiolais,
Mr. Miller and Mr. Morgan

NAYS: None

ABSENT: Mr. Luettich

The next regular monthly Board meeting will be held on May 18, 2017 and hosted by the O.L.D.

There was no further business; therefore, the meeting was adjourned at 1:37 p.m.